

## **Rapport de la Présidente/President's Report**

### **Bibliothèque Lennoxville Library**

#### **Rapport annuel/Annual Report 2020**

##### Members of the board:

###### Executive Committee

Heather Thomson - president

Irène Carbonneau - vice-president

Vince Cuddihy - treasurer

James Wilson - secretary (January-April)

Brenda Smith - secretary (June - October)

Edith Guilhermont - secretary (November - December)

Donna Berwick, Sylvain-Claude Filion (until October), Ann-Louise George (beginning in November), Edith Guilhermont (beginning in August), Judy Keenan, Pierrette Lanciaux, Brenda Smith (until October), James Wilson.  
Christian Collins (ex-officio)

The board met seven times in 2020.

##### Employees:

Christian Collins: Co-ordinator

Saul Ouellet: regular part time

Maïthé Cyr-Morin: Canada Summer Jobs Youth Services Assistant

Volunteers: A very big thank you to our volunteers worked so hard during the whole year. There were almost 2800 hours of volunteer hours worked, of which at least 1700 hours were routine library services (cataloguing, collection management, processing, interlibrary loan, shelving etc.). In other words, this represents the work of one more full time employee, all accomplished by dedicated volunteers.

We have some 45 volunteers on our roster, including 10-12 core volunteers who are helping the library on a weekly basis, and those who step in to help with occasional projects. We could not function as well as we do without the contribution of our very faithful volunteers.

Administration: Thank you to those who support us all year long.

- Ville de Sherbrooke :
  - Section Bibliothèques : France Laronde, Daniela Todorova
  - Division de la culture, Service des sports, de la culture et de la vie

communautaire : Ann-Janick Lépine

- Le 819 821-5858 : Service rapide et efficace
- Nancy Rouleau : Secrétaire de la Bibliothèque Éva Sénécal
- Nancy Breton : Secrétaire réceptionniste arr. Lennoxville

- Réseau Biblio de l'Estrie:

- Joelle Thivierge : directrice  
France Lachance, Hélène Maurice, Carole-Anne Côté

Building and Equipment:

New office chair provided by the City of Sherbrooke.

Finances:

Ville de Sherbrooke:	48,558.18\$
Tillotson & Townshippers Foundations:	900.00\$
Service Canada:	2708.00\$
DVD rentals:	1079.00\$
CFUW	100.00\$
Lennoxville Art Group	50.00\$
Donations	1571.96\$
Non-resident memberships	995.00\$
Tax rebates	1331.97\$
Interest	544.20\$

Fundraising:

- Used book sales in Square Queen in September. As we could not hold our regular used book sales due to Covid-19 restrictions we held smaller used book sales in Square Queen on the four Saturdays of September. This meant extra work for our volunteers in order to transport the books.
- Adopt-a-book: more than 1700\$ raised. Over 60 individual donors.



### Committees:

- Selection committee adult English: Donna Berwick, Muriel Fitzsimmons, Marilyn Reed, James Wilson.
- Selection committee juvenile English: Judy Keenan
- Achats de livres pour adultes et jeunes en français : Irène Carbonneau, Pierrette Lanciaux, Suzie Gaudet
- Achats de DVD : Sylvain-Claude Filion, Vincent Cuddihy, Irène Carbonneau, Lydie Brissonet.

### Work Completed:

- DVD collection  
Reorganized & relabeled to streamline our categories & make finding films easier. (600+ volunteer hours, Irène Carbonneau, Donna Berwick, François Morel, Sylvain-Claude Fillion, Lydie Brissonet)
- Spine Label project.
  - Our objective was to rethink the format of our spine labels to make finding books easier for our patrons, as well as to make shelving easier for our shelvers.
  - Author's names added to spine labels for the entirety of our fiction collections both for kids and adults, with the goal of making it easier for our users to find what they're looking for.
  - Volume #s of series indicated on spine labels - ongoing
  - Standard format adopted to help differentiate our collections in a way that is more intuitive and consistent.
- Shelving project
  - Final row of Bishop's University shelving installed.

Events and activities:

Expositions:

Lechat: Pourings January 17<sup>th</sup> – July 1<sup>st</sup>

- Virtual Vernissage: Cycle Délicat-Gentle Setting. Maïthé Cyr-Morin. Collaboration with Mon Shack. May 7th
- Lennoxville Art Group. November 12<sup>th</sup> to January 4th

Children's Activities: 31 activities, in person and online. 299 children participating

- Highlights: Haiku Workshops, Dungeons and Dragons, Fionnathan presents wildlife around the world, Family Book Club, Mandala making, Shibori dyeing, Halloween mask making



Adult activities: 36 activities, in person and online. 820 participants

- Highlights: Meet Fionnathan, Canada Reads, 30 Days 30 poets, Haiku Workshops, Book Clubs in both languages

Services:

- Loans of books and DVDs

- Reservation service while the library was partially open.
- Good Reads : Weekly column in The Record and on the library website
- Magazines and newspapers : The Record, L'Actualité, Maclean's, The Township's Sun
- Réseau Biblio de l'Estrie/Interlibrary Loan (PEB):  
Received for our clients: 501 livres  
Sent to other libraries: 381 livres
- 2 computers for use by the public + 1 computer to consult the catalogue  
130 hours of computer use between January and March 2020. Average 50 hours a month usage between July 1st reopening and Estrie entering the Red Zone in November
- WI-FI avec ZAP
- Digital Resources provided by Réseau Biblio de l'Estrie : books, magazines, genealogy, on line courses
- New online catalog « Enterprise » put in place by the RBE in spring 2020, making it much easier for people to search and reserve books remotely

#### Communications :

- website. (Updated to newest version of Wordpress, Fall 2020)
- Facebook page
- bookmarks for the clients
- monthly newsletter sent to all members

#### Statistics :

- Number of active members: 862
- Number of loans : 21,097

Documents in the collection = 29675

- DVD movies: 5114
- Television series on DVD: 298
- Documents à la réserve : 3223

Documents acquired in 2020 (purchased and donated): 1263

- French books = 514
  - books in French for children = 295
  - books in French for adults = 219
- English books = 557
  - books in English for children = 538
  - books in English for adults = 548
- DVD & TV Series
  - DVD = 64
  - TV Series= 19

Documents culled in 2020: 343

	2019	2020	% CHANGE
<b>Total Circulation</b>	<b>21,928</b>	<b>21,097</b>	<b>-3.78%</b>
<b>Circulation (monthly average)</b>	<b>1,827</b>	<b>1,758</b>	<b>-3.78%</b>
<b>library visits (monthly average)</b>	<b>767</b>	<b>777</b>	<b>+1.3%</b>
<b>Active Users (end of year total)</b>	<b>788</b>	<b>862</b>	<b>+9.4%</b>
<b>Adult programs &amp; events</b>	<b>51</b>	<b>36</b>	<b>-29%</b>
<b>Kids programs &amp; events</b>	<b>57</b>	<b>31</b>	<b>-46%</b>
<b>Adult program &amp; event attendance (monthly</b>	<b>85</b>	<b>68</b>	<b>-20%</b>

<b>average)</b>			
<b>Youth program &amp; event attendance (monthly average)</b>	<b>56</b>	<b>25</b>	<b>-55%</b>
<b>Total program attendance (monthly average)</b>	<b>139</b>	<b>93</b>	<b>-33%</b>