

Rapport de la Présidente/President's Report

Bibliothèque Lennoxville Library

Rapport annuel/Annual Report 2021

Members of the board:

Executive Committee

Heather Thomson - president
Irène Carbonneau - vice-president
Vince Cuddihy - treasurer
Edith Guilhermont - secretary

Donna Berwick, Ann-Louise George (January to May), Judy Keenan, Pierrette Lanciaux, Jody Robinson (beginning in April), Cynthia Fougette (beginning in April), Hélène Poulin (beginning in October), Ron Coughlin (beginning in November)
Christian Collins (ex-officio)

The board met eight times in 2021.

Employees:

Christian Collins: Co-ordinator
Saul Ouellet: regular part time
Felix Harbour: Canada Summer Jobs Circulation Assistant (June-August);
Regular part time (September - December)
Cheryl O'Neill: Summer Youth Activities Assistant (July - August)

Volunteers: A very big thank you to our volunteers worked so hard during the whole year. There were almost 1800 hours of volunteer hours worked much of which is management, processing, interlibrary loan, shelving etc. In other words, this represents the work of one more full time employee, all accomplished by dedicated volunteers.

We have some 50 volunteers on our roster, including 10-12 core volunteers who are helping the library on a weekly basis, and those who step in to help with occasional projects. We could not function as well as we do without the contribution of our very faithful volunteers.

Administration: Thank you to those who support us all year long.

- Ville de Sherbrooke :

- Section Bibliothèques : Nathalie Malo, Chef de section bibliothèques;
Joel Kerr- Coordonnateur Bibliothèques
 - Division de la culture, Service des sports, de la culture et de la vie communautaire : Ann-Janick Lépine
 - Le 819 821-5858 : Service rapide et efficace
 - Personnel of the city of Sherbrooke Library and the Borough of Lennoxville
- Réseau Biblio de l'Estrrie:
 - Joelle Thivierge : directrice
France Lachance, Hélène Maurice, Carole-Anne Côté

Building and Equipment:

Finances:

Ville de Sherbrooke:	74.051.21\$	**
Tillotson & Townshippers Foundations:	1457.00\$	
Service Canada:	5000.00\$	
DVD rentals:	1108.25\$	
CFUW	70.00\$	
Donations	5880.63\$	
Non-resident memberships	2005.00\$	
Tax rebates	1866.76\$	
Interest	300.62\$	
Emergency Wage supplement	20,075.96\$	
Vaccine passport laminations	141.40\$	
Misc. sales and fines (printing, book and card replacement)	636.49\$	
Fundraising (see below for details)	13,579.00\$	

** The second installment of our 2020 grant from the Ville de Sherbrooke was only received early in 2021.

Fundraising: Total raised 13,579\$

- Used book sales opposite Square Queen in July and September. As we could not hold our regular used book sales due to Covid-19 restrictions we held used book sales in the parking lot of the former fire station. This meant extra work for our volunteers in order to transport the books. The book sales as well as the ongoing sale in the entrance of the library brought in 5450.05\$



- Adopt-a-book: more than 3256.15\$ raised from over 66 individual donors. Of this 550.00\$ was in kind donations of books. In 2021 we also invited local businesses to donate and 25 businesses participated. That brought in a further 4090.00\$
- Tote Bags: The board decided to have tote bags made with the library logo. The sales brought in 782.80\$

Committees:

- Selection committee adult English chair: Donna Berwick
- Selection committee juvenile English chair: Judy Keenan
- Achats de livres pour adultes et jeunes en français, présidente : Irène Carbonneau,
- Achats de DVD : Vincent Cuddihy, Irène Carbonneau, Lydie Brissonet.

Work Completed:

Collection:

- Series volume identification project: We continue the work of identifying series and adding series information to both spine labels and catalog records. Project spearheaded by Irène Carbonneau and Donna Berwick
- Collection development policy committee: In 2021 the board convened a collection development policy committee in order to formalize the library's policies with regard to weeding and acquisitions.

Tasks accomplished:

- Collection analysis completed summer 2021
- 30 page collection development policy working document including goals for the collection, and collection by collection weeding and acquisition guidelines.

- Weeding: 2659 documents weeded from the collection & processed for sale in the library book sales.

Administration:

- Creation of a mission-vision-values committee to begin the work of revising the library's mission, and creating a vision and values statement.
- New fundraising initiative: outreach to businesses and organizations in Lennoxville for support during the library's adopt-a-book-campaign

Events and activities:

Art Expositions:

- Olivia Bédard, young local artist: October 15 - November 20
- Lennoxville Art Group. November 23 - December 31

Children's Activities: 44 activities, in person and online. 346 children participating

- Highlights: Family Book Club; Storytime and craft activities; Art workshops in collaboration with Bishops Fine Arts: paper making, printing, collage; Summer Reading Club.



Adult activities: 47 activities, in person and online. 1346 participants
Poet in residence, Lennoxville Reads Poetry; Seed Library; Book clubs in both languages; Art workshops in collaboration with Bishops Fine Arts: paper making, printing, collage; Literary Rambles with Steve Luxton; book sales

Services:

- Loans of books, DVDs, audiobooks and magazines
- Advance reservation and pick up service to respect Covid protocols.
- Good Reads : Weekly column in The Record and on the library website

- Magazines and newspapers : The Record, L'Actualité, Maclean's, The Township's Sun
- Réseau Biblio de l'Estrie/Interlibrary Loan (PEB):
- 2021: Received for our clients: 1168
- Sent to other libraries: 753
- 2 computers for use by the public + 1 computer to consult the catalogue
- Average 50 hours a month usage
- WI-FI avec ZAP
- Digital Resources provided by Réseau Biblio de l'Estrie : books, magazines, genealogy, online courses

Communications:

- website
- Facebook page
- bookmarks for the clients
- monthly newsletter sent to all members

Statistics:

- Number of active members: 1174
- Number of loans : 26,105
- Documents in the collection = 28,424
 - DVD movies: 5148
 - Television series on DVD: 321
 - Documents in the reserve : 2459
- Documents acquired in 2021 (purchased and donated): 1577
 - French books = 553
 - books in French for children = 295
 - books in French for adults = 238
 - English books = 946
 - books in English for children = 350
 - books in English for adults = 596
 - DVD & TV Series
 - DVD = 45
 - TV Series= 21
- Documents culled in 2021: 2659

	2020	2021	% CHANGE
Total Circulation	21,097	26,105	+24%
Circulation (monthly average)	1,758	2175	+24%
library visits (monthly average)	777	1,070	+38%
Active Users (end of year total)	862	1174	+36%
Adult programs & events	36	47	+30.5%
Kids programs & events	31	44	+42%
Adult program & event attendance (monthly average)	68	112	+65%
Youth program & event attendance (monthly average)	25	30	+20%
Total program attendance (monthly average)	93	142	+53%